



SCRUTINY LEADERSHIP GROUP – 28TH JULY 2016

**SUBJECT: SCRUTINY REVIEW: CABINET MEMBER STATEMENT DRAFT
PROTOCOL**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151
OFFICER**

1. PURPOSE OF REPORT

- 1.1 For Scrutiny Leadership Group to consider and comment on the draft protocol in respect of Cabinet Member Statements, and discuss the role of Cabinet Members at Scrutiny Committee.

2. SUMMARY

- 2.1 This attached protocol outlines the process for Cabinet Member Statements at scrutiny committees, in order to implement the recommendations of the Scrutiny Review, agreed by full Council on 5 October 2015. Scrutiny Leadership Group is asked to comment on the draft protocol and consider the wider role of Cabinet Members at Scrutiny committee meetings.

3. LINKS TO STRATEGY

- 3.1 The operation of scrutiny is required by the Local Government Act 2000 and subsequent Assembly legislation.

4. THE REPORT

- 4.1 The recommendations of the Scrutiny Review were agreed by full Council on the 5th October 2015. Included in the recommendations were that *'guidance on the format and content of the Cabinet Members' written statement is developed. A new protocol developed to provide that the statement is in writing and is shared ahead of the relevant meeting with Scrutiny committee Members and placed on the Members' portal, in advance of the scrutiny meeting. The protocol will give advice on the type of information to be included in the statement.'*
- 4.2 The appendix attached to this report outlines a draft protocol and guidance and Members are asked to comment and consider the wider role of Cabinet Members at scrutiny committee meetings.

5. EQUALITIES IMPLICATIONS

- 5.1 This report is seeking views on a draft protocol for Cabinet Members statements at Scrutiny Committee Meetings, so the Council's EqIA process does not need to be applied.

6. FINANCIAL IMPLICATIONS

6.1 There are no financial implications not contained in the report.

7. PERSONNEL IMPLICATIONS

7.1 There are no personnel implications not contained in the report.

8. CONSULTATIONS

8.1 There are no consultation responses not contained in the report.

9. RECOMMENDATIONS

9.1 Scrutiny Leadership to comment on the draft protocol and the role of Cabinet Members at scrutiny committee meetings.

10. REASONS FOR THE RECOMMENDATIONS

10.1 To ensure that the changes to Cabinet Members statements at scrutiny committee meetings are implemented.

11. STATUTORY POWER

11.1 Section 21 of the Local Government Act 2000.

11.2 Local Government (Wales) Measure 2011.

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Appendices:
Appendix 1 Protocol and guidance for cabinet members written statements at scrutiny meetings.